



Quality Certification Services (QCS)

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Gross Sales Assessment Form – Period 2, 2017

- Sales Assessment Period: **July 1st, 2017 through December 31st, 2017**
- Due Date: **January 31st, 2018**
- Please refer to the enclosed FAQ as you complete this form
- **This form must be submitted to QCS (even if you had no sales of certified products for the period).**

Please print the following information:

Name of Certified Entity: _____

QCS Entity Number: _____

Name of Preparer: _____

1. Total dollar amount gross sales of QCS-certified product for the current assessment period	1. _____
2. Processing/Handling clients <u>only</u> : Dollar amount of certified organic inputs/ingredients (see FAQ)	2. _____
3. Processing/Handling clients <u>only</u> : Subtract the amount in Box 2 from the amount in Box 1	3. _____
4. Grower/Livestock: Multiply the amount in Box 1 by number in Box 4 Processing/Handling: Multiply the amount in Box 3 by number in Box 4	4. 0.005
5. Enter the number in Box 5. This is the amount owed. *	5. _____*
* Grower/Livestock: If the number is less than 75.00, enter \$75.00. This is the minimum amount owed for the period (see FAQ regarding Annual Minimum).	

**Please note that the annual cap on assessments is \$6000 for growers/livestock; \$10,000 for single-site processors and \$20,000 for multi-site processors. If the number in box 5 puts you over this cap for the year, please pay only the amount that brings you up to this cap.*

**SUBMIT THIS AMOUNT
WITH FORM TO QCS**

Mark if paying online _____
(Be sure to send in your form)

I have provided my name as the preparer at the top of this form. I attest that the amounts entered in line 1 (and 2) of this form is the full amount of sales of QCS-certified organic products for the six month period requested. I recognize that willful misrepresentation of this amount is a violation of the QCS certification policies as well as the regulations of the National Organic Program and can lead to certification revocation or suspension.

Signature: _____

Date: _____